

## NEWTOWN TEXTILE MUSEUM DONATIONS POLICY

The Newtown Textile Museum is run by a charitable trust (No 1188651), established in March 2020. The Trust takes full responsibility for the management of, and fund-raising for, the Museum. It is entirely self-funded and relies on volunteers as there are no paid staff.

The Museum was successful in obtaining grants for the initial general costs and now seeks them for specific projects at the Museum, such as upgrading the displays on the top floor, improving the digital technology, maintaining the building and the care and management of the collection. The hope is now that the on-going funds required to keep the museum open, such as insurance, electricity and general administrative costs, will be met from the income, almost all of which is from donations.

All money donated in the boxes within the museum is used for this purpose. Gift aid is claimed for small sums left in this way, without accompanying Gift Aid forms. This means that an additional quarter of the donation comes to the Museum from the Tax Office at no cost to the donor.

Money donated through the web site is also used for running costs and may form part of the NTM Friends' membership scheme if the donor signs up to the scheme. Gift Aid is also claimed on all donations sent directly to the Museum, or given via the website, where the appropriate agreement form has been signed.

Please fill in either the Donations Form or the NTM Friends Membership Form when you donate. These will give us your details together with your consent to the Data Protection regulations and the Gift Aid declaration. We would encourage all those who are eligible for Gift Aid to do so, as it maximises the benefit to the Museum at no extra cost to the donor.

27 January 2022. Enquiries to: admin@newtowntextilemuseum.co.uk

Approved: 25 April 2022. To be reviewed: January 2025