



NEWTOWNTEXTILE MUSEUM TRUST

We are seeking a new Chair

Preamble

Come and join the committed group of volunteers running the Newtown Textile Museum, by becoming the Chair of the NTM Trust. We think we are doing well but a new pair of eyes and new insights could help us to do even better.

Name of Trustee role(s) to be advertised: Trust Chair

Name of organisation: Newtown Textile Museum

Area/County where the organisation is situated: Newtown, Powys SY16 2BL

Brief description of Trustee role(s), including the role description and desired skills and experience:

An exciting opportunity has arisen for someone to Chair the Trust of this accredited and forward-looking Museum, run entirely by volunteers, in the heart of beautiful mid-Wales. We are seeking someone with vision and enthusiasm to consolidate recent improvements and develop what the Museum offers, within available resources. The position is not paid but expenses are refunded.

The day to day work of the Museum is the responsibility of the Management Committee, supported by around 20 volunteers. The Chair is responsible for chairing Trust meetings and working with the Board of Trustees:

- to ensure the operation of the Trust falls within the legal requirements and best practice set out by the Charity Commission;
- to oversee and guide the overall work of the Museum and particularly its strategic direction; supporting the Chair of the Management Committee and its members;
- representing the Museum at external events;

in order to ensure the future of the Museum.

The Museum is housed in an original 1830s handloom-weaving factory and was opened in 1967. It aims to tell the story of 'fleece to flannel' along with illuminating how people lived and worked in the building; the industrial development of Newtown; and activities ancillary to weaving. It is preserving an important part of Newtown's industrial history.

We are seeking someone who has experience of working in or managing small organisations and chairing meetings. Experience of being a Trustee and/or being involved with a Museum would be greatly welcomed. The Chair needs to be

- happy to operate with a group of volunteers in a relatively informal atmosphere;
- interested in and enthusiastic about the Museum's purpose; and
- able to work well with a range of people.



To have a network of people with relevant skills and experience of different aspects of the Museum's work would be a bonus.

Number of meetings per annum/time commitment: There are 4 meetings a year which are held in Newtown and online. Other involvement depends on activities relating to the Museum and would normally not exceed 16 hours spread through each month.

Daytime or evening meetings: Usually 11am -1 pm on dates to be agreed by Trustees. Lunch is offered for those able to stay.

Closing date for applications: Applications by Friday December 5 would be welcome. A CV and covering letter outlining your interests and experience are requested,

Contact details or web link for applicants to find out more: There is a great deal of information about the Museum, including a video of a virtual tour, on the website, www.newtowntextilemuseum.co.uk. Enquiries and further written material about the background, history and management of the Museum is available from the current Chair, Janet Lewis, at chair@newtowntextilemuseum.co.uk or the Treasurer, Norman Davies, at Normcdavies.14@gmail.com.